

**ROMNEY MARSHES AREA INTERNAL DRAINAGE BOARD**

A meeting of the Board was held at Rye Tennis Club, on Wednesday 26<sup>th</sup> June 2019 at 2.00 pm.

**PRESENT.**

Elected Members:

L Cooke Esq., C Ramus Esq., D Wheeler Esq., S Wright Esq. and M Wrouth Esq.

Appointed Members:

Cllr M Burgess, Cllr P Coe, Cllr K Gandy, Cllr C Goddard, Cllr C Hoggart, Cllr A Hills, R Langrish Esq., D Lovejoy Esq., Cllr A Mier, R Nickerson Esq., Cllr P Osbourne, Cllr S Prochak, Cllr C Solly and Cllr D Wimble.

Staff:

N. Botting Esq., Clerk/Engineer to the Board and Mrs D Chalcraft, Financial Officer.

**665. WELCOME AND APOLOGIES FOR ABSENCE.**

The Chairman welcomed the members to the new venue of Rye Tennis Club, and individually welcomed the three new members of the Board; Councillors Kim Gandy, Chris Hoggart and Andrew Mier. He then asked the Clerk to read out any apologies for absence;

Apologies were received from:

Elected Members;

A Clifton Esq., A Clifton-Holt Esq., E Langrish Esq., Mrs H Langrish, J Langrish Esq., E Lovejoy Esq., D Thompson Esq. and A Wellsted Esq.

Appointed Members;

H Bates Esq., Cllr A Cragg and R Patten Esq.

**666. MINUTES OF THE MEETING HELD WEDNESDAY 23<sup>rd</sup> JANUARY 2019.**

The minutes of the meeting held on 23<sup>rd</sup> January 2019, having previously been circulated to members prior to the meeting, were taken as read. The minutes were accepted as a correct record of the previous meeting and signed by the Chairman.

**667. MATTERS ARISING.**

There were no matters arising.

**668. APPROVED MINUTES OF THE FINANCE AND GENERAL PURPOSES COMMITTEE.**

The Vice-Chairman gave an overview of the approved minutes from the F&GP Committee; there were no issues raised.

**669. ENGINEER'S REPORT**

The Clerk/Engineer read through the report and gave further detail on the Board's maintenance activities since the last meeting, including the erection of a fence to prevent fly-tipping on the Littlestone Lesser Sewer, Eastern Arm. He also highlighted the erratic rainfall experienced during the Spring period which made water level management more challenging and appeared to have a negative effect on the Spring elver run. Special mention was made of the refurbishment of the Agency's Appledore Pumping Station, which was currently being commissioned.

**670. ACCOUNTS VOUCHERS.**

A list of accounts paid since the last meeting had been circulated to members prior to this meeting. The Vice-Chairman explained that the Finance and General Purposes Committee had scrutinised the accounts paid and declared that the payment to W M Cooke and Sons was for materials and plant hire. He then asked if members had any questions; with no issues raised, the list was subsequently approved.

**671. RATES TO BE WRITTEN OFF**

Rates totalling £39.44, having been recommended to be written off by the F&GP Committee, were presented for Board approval; it was subsequently PROPOSED by Cllr S Prochak, SECONDED by Cllr A Hills and agreed unanimously that the rates be written off.

**672. INCOME AND EXPENDITURE.**

The Financial Officer gave a comprehensive breakdown of the Income and Expenditure Report for the previous financial year and the current year to date; no questions were raised.

**673. FINAL ACCOUNTS YEAR ENDING 31<sup>ST</sup> MARCH 2019.**

The Final Accounts, having been previously circulated and examined and confirmed by the Internal Auditor, were presented to the Board by the Financial Officer. After acknowledging the excellent work of the Financial Officer, it was PROPOSED by Cllr C Goddard, SECONDED by Cllr A Hills and carried unanimously that the Final Accounts be approved, they were then duly signed by the Chairman and the Clerk/Engineer.

**674. INTERNAL AUDIT REPORT AND ACCOUNTING STATEMENTS 2018/19**

The Financial Officer discussed the Internal Audit and drew attention to the previously circulated Internal Audit Report. She advised that there were no problems identified and that the Internal Auditor was satisfied with the way the Board operated. The Annual Governance Statement on the Annual Return was then presented to the Board by the Clerk/Engineer. It was PROPOSED by Cllr P Coe, SECONDED by S Wright Esq. and voted unanimously that the statement should be signed and dated by the Chairman and Clerk. The Financial Officer then presented the Accounting Statements 2018/19. It was PROPOSED by Cllr C Solly, SECONDED by Cllr D Wimble and voted unanimously that the statements be signed and dated by the Chairman.

**675. PROPOSED ADOPTION OF GDPR DOCUMENTATION.**

The Clerk/Engineer confirmed that the members present had read the prepared Privacy Notice and Data Sharing Code of Practice documents to be considered for adoption. After minimal debate it was PROPOSED by Cllr S Prochak, SECONDED by Cllr C Goddard and agreed unanimously, that the policies be adopted by the Board and included on its website.

**676. DATE OF NEXT MEETING.**

It was agreed that the next Main Board meeting would be held at 2 pm on 20<sup>th</sup> November 2019 at Rye Tennis Club.

**677. ANY OTHER BUSINESS.**

There being no other business, the Chairman closed the meeting at 1450hrs.